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26 November 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 25 November 1986

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

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d. On 22 November the Printing and Photography
Division, OL, was tasked to make an enlargement of a printed

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map for a presidential briefing scheduled for the same day.

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e. OL reports that the reupholstery of the DCI's furniture was completed on 21 November. Upon their delivery, the private upholstery firm under contract picked up the fabric and furniture from the DDCI's office. These pieces are scheduled to be returned at the end of this week.

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f. OL reports that the DCI's garage entry lobby has undergone minor renovations consisting of replacing the wallpaper, painting, and the hanging of new pictures. Carpet replacement, installation of new draperies, and reupholstering of side chairs will be completed in three weeks.

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g. In the process of grading the new North Loading Dock for paving, the New Headquarters Buildings contractor damaged a set of testing stubs left from the installation of the new Northside chilled water supply and return lines causing both lines to leak. OL scheduled a chilled water outage for 22 November through 24 November for the repairs. This outage resulted in a loss of air conditioning to all of the Headquarters and Printing and Photography Buildings except for computer areas which have supplemental air handling units and chilled water backup systems. Temporary portable chiller units were installed to support the SAFE computer center which does not have a back-up system. OL personnel were on site for the entire outage and worked a total of 163 hours. [OL's Parking Office moved the occupants of North Entrance spaces 1 through 14 to the VIP lot to accommodate the portable chiller units which are supporting the repair work on the northside chilled water lines. Occupants of those spaces will return when the portable chillers are disassembled later this week.

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h. The scheduled removal of one of the three remaining standby generators in the powerplant by the Powerhouse contractor caused unforeseen trouble this week. When an interconnecting power^{cable} was cut to remove the first generator, additional control cables, which were not documented, were inadvertently severed. The two remaining generators were rendered inoperable due to the accidental cutting of the cable. The problem was corrected and our capability to provide emergency power to the Headquarters compound was restored within 24 hours. Shortly thereafter, an instrumentation transformer, located in the powerplant switchboard shorted and caught on fire. This transformer supports the Headquarters Building chilled water system. Emergency action by OL and contractor personnel brought the fire under control which prevented a major electrical fault from occurring in the switchboard. The transformer was replaced without further incident.

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j. An error by the paving contractor in estimating the amount of paving material required resulted in a shortage of three truckloads of pavement watered during the paving operations conducted on 22 November. The VIP parking lot was completely paved, with the area in front of the main entrance to the Headquarters building completed on 25 November. []

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k. On 20 November, the Chief, Procurement Management Staff, OL, along with the Executive Officer, OL, met with the members of the Office of Development and Engineering, DS&T contract teams and briefed them on the [] report. A briefing of all contract team chiefs was held on 25 November. []

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l. On 20 November, 18 procurement officers, three auditors from the Commercial Systems and Audit Division, OF, and three security officers from the Security Staff, OL, along with six members from the OTS contracting team, received a briefing from the OTS personnel []. It was evident that the briefing gave all personnel a greater appreciation and understanding of the operational requirements of OTS. Briefings such as this one are designed to break down barriers and engender cooperation and understanding between different elements in the Agency. It furthers the expeditious processing of items related to the Agency mission.

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m. Procurement Division, OL (PD/OL), has awarded a contract to Mitre Corporation in the amount of \$511,995 for fiscal year 1987 renewal of systems engineering services on behalf of the Office of Information Technology (OIT). These services support OIT in the planning and executing of the relocation of major computer configurations to the New Building. Based upon Commercial Systems and Audit Division recommendations, PD/OL negotiated savings of \$37,974 over Mitre's original cost proposal. []

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n. Procurement Division, OL, received a priority requisition on 18 November in support of Project []. The request was for procurement of [] equipment which will augment and network with existing systems in the field and still maintain the integrity of system security. A definitized contract for \$400K was awarded to [] on 24 November. []

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p. Procurement Division negotiated a firm-fixed-price contract with Operational Politics, Inc. on behalf of the Office of Personnel/Equal Employment Opportunity Office. This contract in the amount of \$97,000 will provide 10 course runnings of the Professional Women's Course and 10 runnings of the Professional Men's Course.

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[redacted] The Real Estate and Construction Division, OL, has completed the design for renovations on the first floor at the Chamber of Commerce Building. This place will be used for OTE classes. The design incorporates many security-mandated requirements. These have increased the construction cost to \$300,000. [redacted]

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u. A Hamac Corporation representative provided the OL/PTPE Working Group with a status briefing regarding construction of Sections 2 and 3 of [redacted] at the [redacted] on 20 November. The building construction remain on schedule and Section 3 should be under roof by the end of the calendar year. Efforts continue to have [redacted] completed in its entirety by mid-summer 1987.

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x. OL reports that the construction schedule for the [redacted] is softening due to lack of funds. Demolition work, new construction, and installation of equipment in support of the [redacted] project can be seen in Attachment A photographs. [redacted]

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y. OL reports that the construction of the Security Control Center at Route 123 Headquarters Compound continues with a scheduled operational date of January 1987. See Attachment B photographs. [redacted]

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2. Significant Events Anticipated During the Coming Week:

a. On 1 December, the Deputy Director for Administration will tour [redacted]

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Representatives of the General Services Administration (GSA), Chief, Logistics Operations Center (SD/OL), and Real Estate and Construction Division, OL will be present. To ~~date~~, GSA

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